

Property Letting Management

A web based property management system for letting agencies/owners

Key features

- Manage Tenants
- Check in, Check out, generate tenancy agreement, check-in report.
- Mobile app to Check-in new tenants.
- Upload or take photo of member using webcam directly from browser
- Reports on properties
- Inventory management
- Certificate management
- Dashboard with useful statistics and upcoming tasks
- Enquiry and contact management
- Task management
- Multiple role based access
- Easy to configure from settings screen
- Mobile friendly interface
- Android and iphone based app to manage tenants and tasks.

Dashboard

PROPERTY4U - Dashboard x

www.property4usc.co.uk/letting/index.php/Dashboard/show

zubair

PROPERTY4U

- Dashboard
- Properties
- Contacts
- Inventory
- Tasks
- Offices
- Reports
- Settings
- Log Out

Statistics

	Total	Available	Rented
All	222	11	205
Commercial	25	0	25

Latest tasks

Property	Subject	Issue Dt	Due On	Status
11 Harle, 3/1 - G51	boiler not working	20/06/2018	20/06/2018	InProgress
11 Harle, 3/1 - G51	water leaking from roof above kitchen	20/06/2018	20/06/2018	InProgress
350 Allix Flat 2/2 -	bed bugs in property	01/06/2018	20/06/2018	InProgress
19 Dixon 1/1 - G42	boiler not working	17/07/2018	17/07/2018	InProgress
6 Ardgay, 3/3 - G32	water leak into property below	15/07/2018	17/07/2018	InProgress
174 Clari	Boiler not working	25/11/2016	26/11/2016	Closed

Upcoming certificate renewals (30 days)

Property	Certificate	Issue Dt	Renew Dt
14 286 Allison Str	PATCertificate	30/08/2017	30/08/2018
176 27 Woodlea D	GasCertificate	11/09/2017	11/09/2018
235 73 Bowman St	GasCertificate	19/09/2017	19/09/2018

Missed renewals

Property	Certificate	Issue Dt	Renew Dt
119 9 Morina Garc	GasCertificate	23/01/2017	23/01/2018
191 6 Espedair Str	GasCertificate	06/03/2017	06/03/2018
246 60 Langford D 7HU	PATCertificate	06/04/2017	06/04/2018

Properties available

Title	Price
253 Bellflower Place 15 Glasg	695.00
252 Holmlea Road 185 Flat 0-	495.00
250 Old Edinburgh Road 205 l	475.00
242 Derby Street 37 Flat 1-1 G	1000.00
185 Paisley Road West 270, Fl	495.00
155 Ranald Gardens 9, Ruther	375.00
141 Old Rutherglen Road 110l	650.00
113 Langside Road 276, Flat 0	475.00

Search property

PROPERTY4U - Dashboard x

www.property4usc.co.uk/letting/index.php/Property/showPropertyList

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Search

Type: Rental | Category: -- Category -- | Status: -- Status -- | Price Range: -- Price Range -- | -- Search by --

Enter postcode, address, title

Search

Properties

ID	Title	Type	Ca	Status	Beds	Baths	Price	Phone	Address	PostCode
211	Abbey Green 18 Lesmahagow	Rental	Commercial	Rented	0	0	823.33		18 Abbey Green	
243	Abercrombie Bargeedie Glasg 75P	Rental	Commercial	Rented	0	0	650.00		54A Abercrombie Crescent Bargeedie	
7	Aberfeldy Str 3/1 Glasgow G42	Rental	Flat	Rented	1	1	375.00		31 Aberfeldy Street Flat 3/1	
8	Aberfeldy Str 3/2 Glasgow G42	Rental	Flat	Rented	1	1	375.00		35 Aberfeldy Street Flat 3/2	
4	Aberfoyle Str 1/1 Glasgow G42	Rental	Flat	Rented	1	1	375.00		29 Aberfoyle Street Flat 1/1	
5	Albert Road 2 Glasgow G42	Rental	Flat	Rented	1	1	325.00		29 Albert Road Flat 0/2	
6	Albert Road 5 Glasgow G42	Rental	Flat	Rented	2	1	375.00		54 Albert Road Flat 2/1	

Add Property

Manage property details

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www.property4usc.co.uk/letting/index.php/Property/showProperty/211

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Dashboard

Properties + Q

Contacts v

Inventory v

Tasks +

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Log Out

Edit Property : 211

zubair v

Title * Abbey Green 18, L Type * Rental Category * Commercial Bedrooms * 0 BathRooms 0 Price * 823.33

Address * 18 Abbey Green City Lesmahagow Postcode * ML11 0EQ Phone Status * Rented

Description 19 year lease Electric MPAN No Electric Serial No Gas MPRN No Gas Serial No

Tenant Owner Factor Council Insurance Certificates Inventory Photos Task Audit

Current tenant Rent Tenant history

Title Mr Name * Mazhari Address 26 Phillips Wynd Hamilt Email DOB Mobile * Phone

Title2 -- Sele Name 2 Address2 Email2 DOB 2 Mobile2 Phone2

Date entered 14/07/2015 Date vacated Identity reference Identity type DrivingLicence ElectricMeterReading 029007 GasMeterReading 024263

CouncilTaxLetter ForwardingAddress Keys Status CheckedIn

Generate agreement Check-in Check-Out Update

Generate tenancy agreement

PROPERTY4U - Dashboard x

www.property4usc.co.uk/letting/index.php/Property/showProperty/176

Generate tenancy agreement

Agreement details

Property address * 27 Woodlea Drive		Agency address * 434 C	
Owner full name * AMI4 LTD	Owner 2 full name	Tenant full name * James	Tenant 2 full name Elizabeth Simpson
Agreement date * 30/08/2018	Tenancy length * 6 months	Start date * 30/08/2018	End date *
Tenant rent * 400.00	First payment * 800	1st payment due date *	Rent pay day of month * 15

Agency bank details

Bank name * Santander UK plc	Sort code * 09-01-28	Bank account no * 92529240
Branch * City Centre	Beneficiary * Property 4 U	Reference *

Generate

Manage inventory of property

PROPERTY4U - Dashboard x

www.property4usc.co.uk/letting/index.php/Property/showProperty/211#

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Edit Property : 211

Title * Abbey Green 18, Lesn Type * Rental Category * Commercial Bedrooms * 0 BathRooms 0 Price * 823.33

Address * 18 Abbey Green City Lesmahagow Postcode * M Phone Status * Rented

Description 19 year lease Electric MPAN No Electric Serial No Gas MPRN No Gas Serial No

Tenant Owner Factor Council Insurance Certificates **Inventory** Photos Task Audit

Id	Room Name	Main Category	Sub Category	Inventory Name	Quantity	Notes	Action
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Manage Inventory

Delete Update Property

Photos of property

PROPERTY4U - Dashboard x

www.property4usc.co.uk/letting/index.php/Property/showProperty/211#

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Edit Property : 211

Title *	Type *	Category *	Bedrooms *	BathRooms	Price *
Abbey Green 18, Lesn	Rental	Commercial	0	0	823.33
Address *	City	Postcode *	Phone	Status *	
18 Abbey Green	Lesmahagow			Rented	
Description	Electric MPAN No	Electric Serial No	Gas MPRN No	Gas Serial No	
19 year lease					

Tenant Owner Factor Council Insurance Certificates Inventory **Photos** Task Audit

Add Images

Delete Update Property

www.property4usc.co.uk/letting/index.php/Property/showProperty/211#

Service task management

PROPERTY4U - Dashboard

www.property4usc.co.uk/letting/index.php/task/Task/showTaskList

PROPERTY4U

Dashboard

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Search

-- Search by -- Search

Tasks

ID	Property	Subject	Notes	Remarks	IssueDt	DueOn	Status
199	11 Harley Str 1AH	boiler not working	imtiaz notified		20/06/2018	20/06/2018	InProgress
200	11 Harley Str 1AH	water leaking from roof above kitchen	contact factors		20/06/2018	20/06/2018	InProgress
205	350 Allison S G42 8HN	bed bugs in property	council notified		01/06/2018	20/06/2018	InProgress
206	19 Dixon Ave 8EB	2 boiler not working	imtiaz notified		17/07/2018	17/07/2018	InProgress
207	6 Ardgay Str 7AT	water leak into property below	imtiaz notified		15/07/2018	17/07/2018	InProgress
1	174 Clarksto G44 3DN	Boiler not working	low pressure	Mr Nadeem attend and topped up pressure	25/11/2016	26/11/2016	Closed

Add Task

23:26
29/08/2018

Generate reports

The screenshot shows a web browser window with the address bar displaying `www.property4usc.co.uk/letting/index.php/Report/showReports`. The browser's title bar indicates the page is titled "PROPERTY4U - Dashboard".

The application interface features a dark blue sidebar on the left with the following menu items: "Dashboard", "Properties", "Contacts", "Inventory", "Tasks", "Offices", "Reports", "Settings", and "Log Out". The "Reports" menu item is currently selected.

The main content area is titled "Reports" and contains a form for generating a report. The form includes the following fields and controls:

- Report Type ***: A dropdown menu with "Project Statistics" selected.
- Date From ***: A text input field containing "21/07/2018".
- To ***: A text input field containing "30/08/2018".
- Run**: A green button to execute the report generation.

The user's name, "zubair", is displayed in the top right corner of the dashboard area.

Customizable inventory

PROPERTY4U

Dashboard

Properties

Contacts

Inventory

Tasks

Offices

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Settings

Log Out

Search

-- Search by --

Search

Inventories

ID	Title	Category	Default Qty	Notes
38	Bathroom Cabinet	Furniture	1	
37	Bedside Cabinet	Furniture	1	
36	Chest Drawer	Furniture	1	
35	Double Wardrobe	Furniture	1	
34	Single Wardrobe	Furniture	1	
33	Single Bed	Furniture	1	
32	Double Bed	Furniture	1	
31	Kettle	Electric	1	
30	Microwave	Electric	1	
29	Fridge/Freezer	Electric	1	

Add Inventory

Manage Category

Manage Room

Manage tenants/rent

Add PropertyRent

Rent amount *	Amount paid *	Amount due *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Due date	Date of payment *	
<input type="text"/>	<input type="text"/>	

(x)

Tenant | Owner | Factor | Council | Insurance | Certificates | Inventory | Photos | Task | Audit

Current tenant | Rent | Tenant history

Title	Name *	Address	Email	DOB	Mobile *	Phone
Mr	James	<input type="text"/>	sim	9/05/1991	<input type="text"/>	<input type="text"/>
Title2	Name 2	Address2	Email2	DOB 2	Mobile2	Phone2
Miss	Elizabi	<input type="text"/>	<input type="text"/>	15/12/1991	<input type="text"/>	<input type="text"/>
Date entered	Date vacated	Identity reference	Identity type	ElectricMeterReading	GasMeterReading	
20/06/2014	<input type="text"/>	<input type="text"/>	DrivingLicence	£11.11 E	04967	
CouncilTaxLetter	ForwardingAddress		Keys	Status		
<input type="text"/>	<input type="text"/>		<input type="text"/>	CheckedIn		

Configurable settings

PROPERTY4U

Dashboard

Properties

Contacts

Inventory

Tasks

Offices

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Settings

Log Out

www.property4usc.co.uk/letting/index.php/Setting/showSettings

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Settings

Agency name *

Agency address *

4:

Tenancy length * Tenant rent payment day of month *

6 months 15

Agency bank name * Sort code * Account no * Branch * Beneficiary *

09-01-28 City Centre

Save

List of values

Category * Values

-- Select -- Edit Add Value

Tenancy Agreement template

see the template

Click here to upload agreement template

Admin Users

-- Select -- Edit Add

Backup data manual/ automatic

PROPERTY4U - Dashboard

www.property4usc.co.uk/letting/index.php/Setting/showSettings

PROPERTY4U

- Dashboard
- Properties
- Contacts
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- Tasks
- Offices
- Reports
- Settings
- Log Out

Agency address *
434 Cathcart Road Glasgow G42 7BZ

Tenancy length * 6 months Tenant rent payment day of month * 15

Agency bank name * Sort code * Account no * Branch * City Centre Beneficiary * Property 4 U

Save

List of values

Category * -- Select -- Values Edit Add Value

Tenancy Agreement template [see the template](#)

Click here to upload agreement template

Admin Users

-- Select -- Edit Add

Backup

IMPORTANT: It is advisable to download your data in SQL format by clicking the below backup button regularly(once a month, two weeks once etc depending upon criticality of data) to avoid any data loss. In the event of a database failure on server, this data can be restored.

Backup Database Backup Files

Mobile friendly

zubair

Dashboard

Properties

Contacts

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Tasks

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Log Out

PRO

Edit Property : 14

Title *

Allison Street 286, Flat

Type *

Rental

Category *

Flat

Bedrooms *

2

BathRooms

1

Price *

550.00

Address *

286 Allison Street Flat

City

Glasgow

Postcode *

G42 8HD

Phone

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Statistics

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Upcoming certificate renewals (30 days)

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176 Woodlea	GasCertificate	11/09/2017	11/09/2018
235 Bowman	GasCertificate	19/09/2017	19/09/2018

Missed renewals

Property	Certificate	Issue Dt	Renew
119 9 Morina Gardens G53	GasCertificate	23/01/2017	23/01/2

Android and iPhone App available

